



Reference no

008

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Summer Fun in Calne Playscheme		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Calne
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	To provide summer play activities for children aged 5 - 13 during 4 weeks of the school summer holidays.
Where will your project take place?	Calne Town
When will your project take place?	July - August 2010
How many people will benefit from your project?	up to 80 children and their families
How does your project demonstrate a direct link to the community plan for your area?	through providing activities for young people.
Please provide a reference/page no.	Culture/Leisure/Arts

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Links to Wiltshire Council priorities: Increasing local people involved in regular volunteering; Improve access to primary care services for people with learning disabilities; Improve young people's participation in positive activities; and encouraging people to make positive lifestyle changes.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**Our programme of summer activities takes in the 2 most socially deprived areas of Calne and one of the 3 most deprived wards in Wiltshire (according to the indices of deprivation 2000. Many local families on low incomes can not afford a family holiday or to use expensive leisure provisions and many other schemes organised for young people in the area focus upon older children. The project aims to involve children in a wide range of activities everyday that they may not otherwise have an opportunity to experience, including art, craft, sports and games. We have a fundraising programme which enables us to offer free and half price places to families on low incomes. We will provide up to 80 places per day and include extra support for children with disabilities so that they are not excluded from the activities which their friends and siblings are involved in. Parents suffering the effects of deprivation often suffer low self esteem. We encourage and support parents to become involved as committee members and volunteers which may develop confidence and experience in engaging with their own children, other adults and authorities.**

**Any other information about your project.**

We employ local people, all of whom are CRB checked and involve lots of local volunteers. All staff are given 3 evenings of training/induction before the scheme starts and new staff work alongside experienced ones to ensure policies and procedures are followed safely. We have secured funding from Calne Town Council and the Wiltshire and Swindon Community Foundation grass roots fund for the running costs of this project. We understand that Wiltshire Council does not fund running costs and so this grant would be used towards funding facilitated activities and events (please see financial information) We aim to engage specialist facilitators and equipment to provide up to 10 sessions of activities and experiences over the 4 weeks, which will add extra value and fun to the scheme and will increase it's benefit to the community.

### 3 - Management

**How many people are involved in the management of your group/organisation? 3**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="3"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Although we consider each Playscheme to be a separate project, as it attracts different groups of children, this year will be the 14<sup>th</sup> time that we have run the Summer Fun in Calne playscheme, we have an ongoing programme of funding activities and would hope that we will continue to be successful in attracting sponsorship and grant aid in the future.

**If you were not awarded the full amount requested, what would be the impact on your project?**

The Scheme will go ahead, as running costs have already been found, however the quality/number of activities that are on offer to the children will be affected and this will result in a reduced value to the children, their families and the community.

**How will you know whether your project has made a difference in the community?**

We undertake evaluation with users after each scheme this has consistently shown high satisfaction. We will evaluate the project in this way again this year.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Calne Town Council, Wiltshire and Swindon Community Foundation, Hills, Calne Welfare, Westlea Housing Association, Sainsburys, Lions Club

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 31st

**Month:** March

**Year:** 2009

**A - Total income:**

£12,094.51

**B - Minus total expenditure:**

£11,208.70

**Surplus/deficit for year: (A minus B)**

£885.81

**Free reserves held:**

£2,227.47

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Running costs	£8,228	<b>Own fundraising/reserves</b>	C	£400
Facilitated activities	£1,500			£
Equipment for sessions	£400	<b>Parish/town council</b>		£
Venue Hire	£892	Calne Town Council	C	£3,500
	£	<b>Trusts/foundations</b>		£
	£	Wilts/Swndn Community Foundation	C	£4,350
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£	Hills	P	£150
	£	Calne Welfare	P	£250
	£	Westlea Housing Assoc	P	£350
	£	Sainsburys £200 Lions Club £750	P P	£950
<b>Total Project Expenditure</b>	<b>£11,020</b>	<b>Total Project Income</b>		<b>£9,950</b>

<b>Total project income B</b>	£9,950
<b>Total project expenditure A</b>	£11,020
<b>Project shortfall A – B</b>	£1,070
<b>Award sought from Wiltshire Council Area Board</b>	£1,070
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Barclays
<b>Please give the title name of the organisations' bank account e.g. current</b>	Summer Fun in Calne

## 6 – Supporting information – Please enclose the following documentation

**Enclosed (please tick)**

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Through being open to all children, offering free places to low income families and through employing additional staff to ensure that children with disabilities are able to experience all of the activities and events.

**b) How does your project work to promote inclusion, participation and good community relations?**

Through encouraging all parents to become involved in the committee and volunteer to help out and fundraise for the project.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) children with disabilities

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 12/03/2010

**Position in organisation:** Chairperson

**Please return your completed application to the appropriate Area Board Locality Team**